



**THE LEELA**  
PALACES HOTELS RESORTS

## **HOTEL LEELAVENTURE LIMITED**

**Registered Office:** The Leela Mumbai, Sahar, Mumbai - 400059.

**CIN:** L55101MH1981PLC024097, **Website:** [www.theleela.com](http://www.theleela.com)

**E-mail:** [investor.service@theleela.com](mailto:investor.service@theleela.com)

**Tel:** +91 22 6691 1234, **Fax:** +91 22 6691 1458

### NOTICE

#### **NOTICE OF ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE DATES**

NOTICE is hereby given that the Thirty Third Annual General Meeting (AGM) of Hotel Leelaventure Limited will be held at Rang Sharda Auditorium, K. C. Marg, Bandra Reclamation, Bandra (West), Mumbai - 400 050, on Thursday, 18<sup>th</sup> September, 2014 at 10.00 a.m. to transact the Ordinary and Special Business as set out in the Notice of the meeting.

The Notice of AGM, Annual Report and Attendance Slip has been sent in electronic mode to Members whose e-mail IDs are registered with the Company or the Depository Participant(s) unless the Members have registered their request for a hard copy of the same. Physical copy of the Notice of AGM, Annual Report and Attendance Slip has been sent to those Members who have not registered their e-mail IDs with the Company or Depository Participant(s).

The copy of the Annual Report is also available on the Company's website [www.theleela.com](http://www.theleela.com). Members, who do not receive the Annual Report, may download it from the Company's website or may request for a copy of the same by writing to the Company Secretary at [investor.service@theleela.com](mailto:investor.service@theleela.com) or at the Registered Office address of the Company. The Company has completed its despatch as well as sending of email to Members on 21<sup>st</sup> August, 2014. The documents pertaining to the items of business to be transacted in the AGM are open for inspection at the Registered Office of the Company during business hours on any working day.

The Company is pleased to provide its Members with the facility to exercise their right to vote by electronic means and the business may be transacted through e-voting Services provided by National Securities Depository Limited (NSDL). The e-voting period commences on 11<sup>th</sup> September, 2014 (9:00 a.m.) and ends on 13<sup>th</sup> September, 2014 (6:00 p.m.). The e-voting module shall be disabled for voting after 6:00 pm on 13<sup>th</sup> September, 2014. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.

The voting rights shall be as per the number of equity shares held by the Member(s) as on Friday, 8<sup>th</sup> August, 2014 (cut-off date). Members are eligible to cast vote electronically only if they are holding shares as on that date. The Notice of AGM is available on the Company's website [www.theleela.com](http://www.theleela.com) and on NSDL website <https://www.evoting.nsdl.com>. The procedure of electronic voting is available in the Notice of the 33<sup>rd</sup> Annual General Meeting as well as NSDL website <https://www.evoting.nsdl.com>. In case of any queries pertaining to e-voting, you may refer to the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the Downloads section of <https://www.evoting.nsdl.com> or contact NSDL Help Desk (Tel. No.: 022-24994600) or NSDL contact persons viz. Mr. Amit Vishal (Tel. No.: 022-24994360) or Mr. Sagar Dharankar (Tel. No.: 022-24994262) or Mr. Rajeev Ranjan (Tel. No.: 022-24994738).

The entry to the meeting venue will be regulated by Attendance Slips, which have been sent along with the Annual Report to the Members. Members who have received Attendance Slips by electronic mode are requested to print the Attendance Slip and submit a duly filled in Attendance Slip at the registration counter to attend the AGM.

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and the applicable Rules thereunder, the Register of Members and Share Transfer Books of the Company will remain closed from Monday, the 15<sup>th</sup> September, 2014 to Thursday, the 18<sup>th</sup> September, 2014 (both days inclusive) for the purpose of Annual General Meeting.

A Member entitled to attend and vote at the AGM is entitled to appoint a Proxy to attend and vote on a poll instead of himself / herself and the Proxy need not be a Member of the Company. Proxy in order to be valid, must be received at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.

**By Order of the Board  
For Hotel Leelaventure Limited**

Sd/-

**Dinesh Kalani**

**Company Secretary**

**Place: Mumbai**

**Date : 1<sup>st</sup> September, 2014**